

## GREAT HARWOOD MEDICAL GROUP

### PATIENT PARTICIPATION GROUP

**Date & Time:** Tuesday 7th May 2019

**Venue:** Meeting Room  
Great Harwood Medical Group

**Members Present:** Pauline Quinn, Carol O'Brien, Colin Cooper, Kevin Dean, Alison Middleton, Christine Jackson, Margaret Duckworth, David Cockett, Sarah Lord.

Item	Minute	Action
1.	<b>Apologies:</b> Dr Tyagi, Gerald Rostron and Julia Ashworth	None
2.	<b>Accept Minutes from March</b> – None taken down	Make sure we do for next meeting
3.	<b>Matters Arising</b> Car Park Path – Buildings Manager is still dealing with this request  CAG – Groups were asked to consider providing information to Carol ASAP so the Activity Booklet can be updated.  Little Green Bus – we have provisionally engaged the bus for transportation to Coffee Morning  Trinity Methodist has offered to meet and discuss forward planning for 'loneliness'.  Alan Wilkinson has very kindly offered to supply the tea and coffee for our coffee morning.	Sarah    Pauline    ✓ Alan

<p><b>4.</b></p>	<p><b>GHMG - a) On-going b) new developments</b>  Dr Emerald will be leaving us at the end of June – advertising now.  Our GPs will step back up to full time hours so the number of appointments won't change.</p> <p>Sit &amp; Wait Clinic – patients are now given a time in which to return rather than them sitting there.</p> <p>It was stated that the Practice cannot treat walk-in injuries, patients must go to Accrington Victoria Minor Injuries Unit.</p>	<p>Sarah to update at next meeting</p> <p>Sarah to outline for next newsletter</p>
<p><b>5.</b></p>	<p><b>PPG –</b>  a) <u>Toy Rota</u> – Circulated rota for June – September</p> <p>b) <u>Coffee Morning</u> – A discussion took place to decide who, what and where everything would take place within the Practice.  We would advertise in as many shops, public places, windows etc.</p>	<p>✓ Carol sent out</p> <p>All Members</p>
<p><b>6.</b></p>	<p><b>Hyndburn Patient Participation Group &amp; Patient Partner Board</b></p> <p><u>HPP -</u> No meeting</p> <p><u>PPB –</u>  Communications Strategy;  need our involvement  within 6 months they will be aware of the Engagement strategy  Advertising  Publicise good services  Virgin Health Care have the contracts for Community Services  Integrated Care Systems;  ICS is a key part in the way forward  There will be a 10 year plan for community services</p>	<p>None</p>

	<p>New funded actions; prevention eg. Diseases, Mental health</p> <p>Looking at how the current workforce is supported</p> <p>Funding programme for digital services</p> <p>Implementing a long term plan of how CCG'S Can work together.</p> <p>Local Community Partnership;</p> <p>To develop a communications strategy</p> <p>Engage the population and neighbourhood and find out what do they want/need.</p> <p>To build good Primary Care Networks (PCN's)</p> <p>Asthma Report;</p> <p>Led by 80 young carers and young people</p> <p>Found inconsistencies between Practices</p> <p>They want more education on their Condition.</p> <p>All school's &amp; Nurseries to have an Asthma Policy</p>	
<b>7.</b>	<p><b>Feedback from Patients</b></p> <p>A patient asked where the Geoff Yates clock was situated – over the lift doors.</p> <p>Mr Barry stated that the treatment within the Practise was perfect. However what lets things down was admin.</p> <p>Mr &amp; Mrs Aspden filled out a Compliment &amp; Comments form (April 2019);</p> <p>“Together we have received courtesy, understanding, with relevant advice and information from the Receptionists (our first port of call) and the medical staff.</p>	None
<b>7.</b>	<p><b>Newsletter content</b></p> <p>Minutes in Brief AGM &amp; Meeting</p> <p>New Community Activity Booklet – Coming soon</p>	<p>Carol</p> <p>Carol</p>

	<p>Medical Topic - Cervical Screening  Coffee Morning – A4 poster  Sit &amp; Wait changes</p>	<p>Carol  Sarah</p>
<b>8.</b>	<p><b>Any Other Business</b>  David asked regarding a ‘loop system’  NAAP Fees to be paid from our funds  David would like an ‘electronic’ copy of our Balance Sheet  A PPG Workshop will be held 4<sup>th</sup> July</p>	<p>Sarah  Sarah    All members</p>
<b>9.</b>	<p><b>Next Meetings</b>  Tuesday 3<sup>rd</sup> September 2019 1.30pm  Tuesday 12<sup>th</sup> November 2019 1.30pm</p>	<p>ALL</p>